

# Archdiocese of Cashel & Emly



## Safeguarding Communications Plan January 2020 to December 2022

**Introduction.**

The Archdiocese of Cashel & Emly recognises that to keep children safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

**COMMUNICATING THE CHURCH’S SAFEGUARDING MESSAGE - STANDARD 6**

| <b>Who</b>          | <b>What</b>  | <b>How</b>   | <b>Who is responsible?</b>   | <b>When</b>                        | <b>Reviewed</b> |
|---------------------|--|--|--|------------------------------------|-----------------|
| <b>Lay Faithful</b> | Safeguarding Policy & DLP contact details,<br><br>Link on Website to safeguarding message/page | Diocesan Website   | Diocesan Website is updated to ensure:<br><br>1. The name of DLP<br><br>2. Safeguarding Policy is up to date and available   | Weekly and as part of annual audit | Dec 2020        |
|                     | DLP contact details and key safeguarding message on laminated posters                          | Local Bulletin<br><br>Parish Newsletter  | The Parish Priest/LSR is responsible for:<br><br>1. Ensuring the name of the DLP and contact details are included in the bulletin<br><br>2. Ensuring that policies are on view in designated locations owned by the parish | Annually                           | Dec 2020        |
|                     | Safeguarding Awareness Month   | Email short communication to parish priests for parish newsletters and parish websites | 1. DLP<br><br>2. Diocesan Safeguarding Committee   |                                    | Dec 2020        |

Archdiocese of Cashel & Emly– Safeguarding Communications Plan 2020-2022

| Who                                      | What  | How   | Who is responsible?   | When                | Reviewed                                |
|--|---|---|---|---------------------|---|
| <b>Local Safety Representative (LSR)</b> | Updates on the work of the committee and notice of upcoming events              | Safeguarding Committee Newsletter   | Diocesan Safeguarding Committee                                       | Bi-annually         | October                                 |
|  | Increase awareness and understanding of Safeguarding Policy and the 7 Standards | Safeguarding Conference as part of Safeguarding Month   | DLP and trainers  | Annually<br>TBC     | Dec 2020<br>(Newsletter)                |
|  | Full day training for new LSR and parish priests                                | Training Plan   | DLP and trainers  | Annually            | Dec 2020                                |
|  | Parish Audit  | A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee   | DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers | Annually in October | Dec 2020                                |
|  | 2 hr Workshop for all working with children in diocese                          | A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes | Diocesan Safeguarding Committee and trainers                          | Annually-<br>TBC    | Dec 2020<br>(due to Covid-19 cancelled) |

| <b>Who</b>  | <b>What</b>   | <b>How</b>                                 | <b>Who is responsible?</b>   | <b>When</b>                        | <b>Reviewed</b>                                     |
|---|---|--|--|------------------------------------|---|
| <b>Other agencies including Statutory authorities: TUSLA, An Garda Síochána</b> | Diocese Safeguarding Policy and DLP contact details<br><br>Link on Website to safeguarding message/page | Diocesan Website                           | Diocesan Website is updated to ensure:<br><br>1. The name of DLP<br><br>2. Safeguarding Policy is up to date and available DLP | Weekly and as part of annual audit | Dec 2020  |
| <b>Archbishop</b>   | Annual Report<br><br>Case Report  | Written report presented to the Archbishop | Diocesan Safeguarding Committee<br><br>Director of Safeguarding  | Annually                           | Dec 2020  |
| <b>NBSCCCI</b>  | Compliance with the 7 Standards   | Letter confirming compliance               | Archbishop   | Annually                           | Due to Covid-19 NBSCCCI not requiring this for 2020 |

**Signed:**

**Cleo Yates. Director of Safeguarding**

**Signed:**

**Darren Ryan Chair of Safeguarding Committee**

**Date 3<sup>rd</sup> December 2020**