

# ARCHDIOCESE OF CASHEL-EMLY



## Altar Servers Application / Consent

The Archdiocese of Cashel & Emly values and encourages the participation of children in the life of the Church and is committed to best practice, which protects children from harm and abuse. As staff, volunteers, clergy and religious in this Archdiocese, we accept and recognise our responsibilities to develop an awareness of the issues which cause children harm. If you have concerns about any church activity please contact the Diocesan Director for Safeguarding or Diocesan Designated Liaison Person. For more information please visit our website [www.cashel-emly.ie](http://www.cashel-emly.ie)

<b>Name of Parish</b>					
<b>Name of Child / Young Person</b>					
<b>Address</b>		_____ _____ _____			
<b>Date of Birth</b>		<b>School Attending</b>		<b>Class</b>	
<b>Name of Parent / Guardian</b>					
<b>Home Tel. No.</b>		<b>Mobile Tel. No.</b>			
<b>Give details of any medical condition</b>					
Please include details of any medication which has to be taken or any dietary requirements. Please ensure that your child has any medication he or she might require and knows how to administer same. This information will be treated with confidence. <b>Details:</b>          <b>In the event of an emergency</b> I authorise the administration of any medication which has been prescribed by a medical professional. <b>Signed</b> _____					
<b>My Child does <input type="checkbox"/> does not <input type="checkbox"/> have permission to walk home alone from the church.</b> Parents are reminded to drop off or collect children and young people promptly from all activities. Only those with signed permission will be allowed to leave unaccompanied.					
<b>Name of Sacristan</b>					

Names of Adult Leaders Involved		
---------------------------------	--	--

<b>Parent / Guardian Consent</b>
----------------------------------

**I/We have read all the information provided and am willing to allow my child serve at Masses and other Liturgies. Furthermore I consent for him / her to leave school under conditions agreed with the school for ceremonies when needed.**

Altar servers make a commitment to assist at liturgies as required during the year and as outlined to you in Parish communications.

If you wish for your child to leave school to serve Mass (e.g. funeral / wedding) you must provide written permission to the school and to the Parish Priest. Schools can only release a child to the care of a parent or someone who has been nominated by a parent to collect them, so it is essential that the written permission outlines who will collect the child in question and escort them to and from the church

Signed (Parent/Guardian)		Date	
Signed (Child/Young person)			

<b>OFFICE USE ONLY</b>
------------------------

Received By		Date	
-------------	--	------	--

The information in this form will be used in connection with your child's altar server application and his/her role as an altar server. This form will be retained for five years after your child ceases to be involved in parish activity. However, please kindly note that your child will be required to sign the sacristy register each time he/she serves at mass. Sacristy registers are kept permanently for safeguarding and archival purposes. Please signify your consent to the matters listed below by ticking the appropriate box. If you do not consent to any particular matter, do not tick the box.

- I consent to the information on this form being retained as outlined above
- I consent to my child's name being entered into the sacristy register as a permanent record

From time to time we may use photographs of children in parish newsletters, on parish or diocesan websites, YouTube channels or social media.

Please tick the box if you consent to your child's image being used in this way.

Some parishes stream masses and other ceremonies on the internet. If this applies in your parish, your child's image may be captured in any such streaming.

Please tick the box if you consent to your child's image being used in this way