

Parish Self Audit

Name of parish		
Person completing audit		
Year of completion		
Standard 1 - Written Policy	Yes	No
<ul style="list-style-type: none"> ➤ Is there a Safeguarding policy in place 		
Standard 2 – Procedures for Responding <ul style="list-style-type: none"> ➤ Parish safeguarding representatives in place ➤ Staff/volunteers have been made aware of procedures for reporting allegations or disclosures of abuse ➤ Staff/volunteers have signed their agreement to observe these procedures ➤ Have any reports/concerns/complaints been reported to the Safeguarding Representative <p>Are the contact details for the Church designated person, Social Services and Police displayed in all appropriate places</p>		
Standard 3 – Preventing Harm <ul style="list-style-type: none"> ➤ Are safe recruitment and vetting procedures in place including use of the following: <ul style="list-style-type: none"> ❖ Application forms ❖ Declaration Form ❖ References ❖ Vetting ➤ Is there a sign in/out book in the sacristy ➤ Is there a code of behaviour in place for (a) adults (b) children 		

<ul style="list-style-type: none"> ➤ Has this been signed up to by (a) all staff/volunteers;(b) all children ➤ Does each parish group involving children have an appropriate number of volunteers to supervise activities ➤ Are all facilities in use compliant with health and safety standards ➤ Are all forms in place (e.g. recruitment, consent, incident) ➤ Are all records/forms securely stored ➤ Is there guidance on the use of photography and internet use ➤ Have any issues arisen regarding: inappropriate behaviour, photographs, internet use, trips ➤ Do all non-parish groups using parish facilities have (a) safeguarding policies and (b) insurance ➤ Have visiting clergy provided evidence that they are in good standing 		
<p>Standard 4 – Training</p> <ul style="list-style-type: none"> ➤ Have (a) Parish Safeguarding Reps and (b) priests completed approved training ➤ Have information sessions on safeguarding policy and procedures been attended by relevant staff and volunteers ➤ Have participants and parents been made aware of parish policies relating to child protection, good behaviour and complaints procedure ➤ Was training given to altar servers during this year 		

<p>Standard 5 – Communication</p> <ul style="list-style-type: none"> ➤ Is the child protection policy displayed and copies available to everyone ➤ Is there information available for children on who to speak to if they have a concern ➤ Does the policy document contain contact details for local child protection services 		
<p>Standard 6 – Access to Advice and Support</p> <ul style="list-style-type: none"> ➤ Is the name and contact details for the Designated Person publicised ➤ Does the policy document contain advice on responding to, and supporting, a child who discloses, or is suspected of being abused 		
<p>Standard 7 – Implementation and Monitoring</p> <ul style="list-style-type: none"> ➤ Is there provision for storage of documentation relating to all aspects of the safeguarding procedures ➤ Are all forms and other records held securely ➤ Do the PSRs provide support to volunteers and monitor compliance with procedures 		
<p>Please list all Youth Ministry in the Parish in the Space below.</p>		

Signed: _____

Date: _____

Parish Priest